



# M&L TRUCKING SHIPMENT QUOTING MODULE TUTORIAL

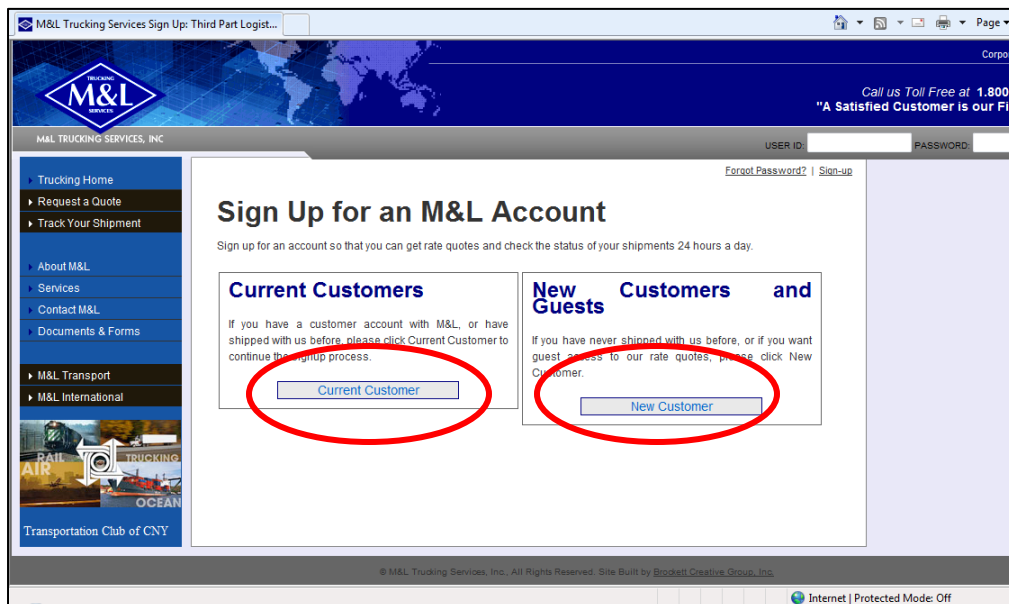
5 March 2010

## SECTION I – CREATING A USER ACCOUNT



Set your browser to: [www.mltrucking.com](http://www.mltrucking.com)

If you already have a login identity for the site simply put in your username and password. If you DO NOT have an identity, you'll need to create one by clicking the "Sign up" link in the upper right corner.



Users that are employed by Customers currently having a relationship with M&L can sign up under the "[Current Customer](#)" button. This will allow you to immediately book orders as a credit application is already most likely on file.

New customers can sign up using the "New Customers and Guests" button.



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M&L Trucking Services Sign Up: Third Part Logist...

## Sign Up for an Account

Please complete the form below to create your account.

**Name**

Customer Code: **New Customer**

Company Name:

First name:

Last name:

Title:

**Contact Information**

Phone:

E-mail:

**Security**

Password:  Passwords should be at least 6 characters long.

Confirm Password:  Please enter your password a second time to confirm.

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Provide information listed above and click “Create Account”.

M&L TRUCKING SERVICES, INC. USER ID:

## Account Created

Your account has been created. You will now be able to log in to the M&L Web site to get quotes and track your shipments.

As a new customer, your user ID when logging in is your e-mail address (chuck.hereth@gmail.com).

[Log in now!](#)

[Forgot Password?](#) | [Sign-up](#)

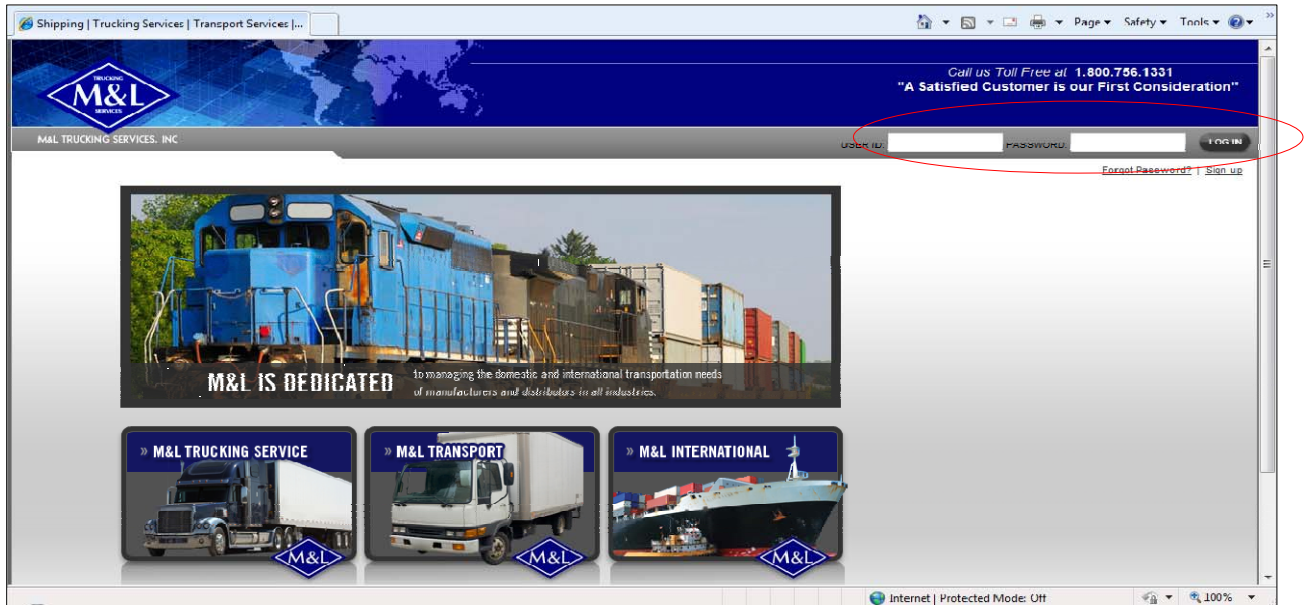
Your account is ready for use. This account is immediately authorized to request quotes. However, you will not be able to book shipments without an approved credit application.



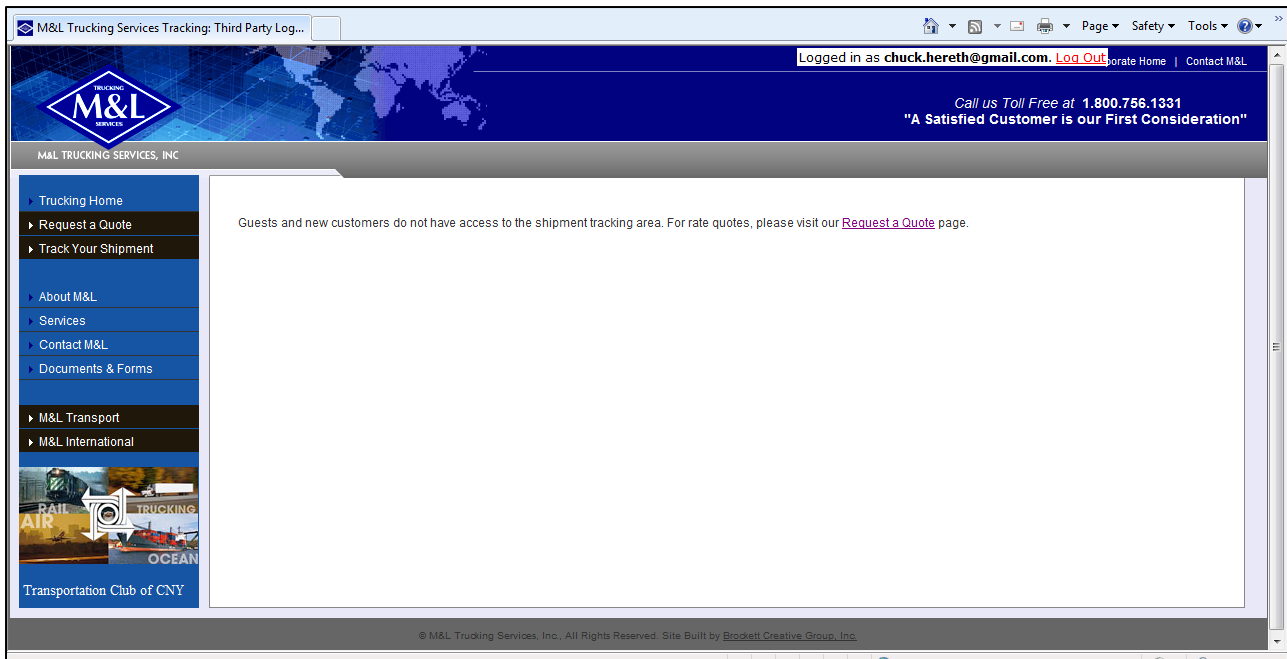
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## SECTION II – LOGIN TO WEBSITE



Log in using your newly created username (email address) and password.



This first screen states that new customers may not view the shipment tracking area. Notice your logon status is shown in the upper right corner. You may request a quote by clicking on the “Request a Quote” link.



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## SECTION III – REQUESTING RATE QUOTES

Requesting rates from M&L is quick and easy. There are two ways to request rates depending on whether you require accessorial upgrades or not. These methods are “Instant Rate Quote” or “Standard Rate Quote.”

### INSTANT RATE QUOTES (LTL ONLY):

The screenshot shows a web browser window titled "M&L Trucking Services Rate Quote: Third Part Lo...". The page header includes "M&L TRUCKING SERVICES, INC." and a navigation menu on the left with options like "Trucking Home", "Request a Quote", "Track Your Shipment", "About M&L", "Services", "Contact M&L", "Documents & Forms", "M&L Transport", "M&L International", and "Transportation Club of CNY". The main content area is titled "Instant Rate Quote (LTL Only)" and contains the following fields and instructions:

- Instruction: "Please enter the shipment information below to get a rate quote."
- Section: "Shipment Information"
- Origin Country: USA (dropdown)
- Origin Zip Code: [text input]
- Destination Country: USA (dropdown)
- Destination Zip Code: [text input]
- Charge Type: Prepaid (dropdown)
- Skid Count: 1 (dropdown)
- Skid Dimensions: #1: 48 L x 40 W (text inputs)
- Footnote: "Skid dimensions above 12 feet length will incur an upcharge."
- Instruction: "Enter only whole numbers in the fields below."
- Table with columns "Class" and "Weight":

Class	Weight
Item 1: [dropdown]	[text input]
Item 2: [dropdown]	[text input]

On the right side of the form, there are two boxes:

- Look Up a Quote**: "Enter the quote number below, and click Go, to look up your saved information." [text input] [Go button]
- Credit Application**: "You do not currently have an approved credit application on file. You can get rate quotes, but you will not be able to book shipments until your credit application is approved." [Submit an Application link]. "If you already have an approved credit application on file with M&L, please submit [this alternate form](#)."

From here you can provide the specifics to your shipment. Once all your information is in, simply click the “Request Rate” button at the bottom of the screen (not shown).

If you have previous quotes, you can look them up for up to 30 days after initial request.

**NOTE:** This is also the place you can complete a credit application. Processing time varies. You will receive an email with approval/disapproval status. (for specifics on the credit application process, see Section IV – CREDIT APPLICATION PROCESS.



# M&L TRUCKING SHIPMENT QUOTING MODULE TUTORIAL

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M&L TRUCKING SERVICES, INC. "A Satisfied Customer is our First"

## Rate Quote

### Shipment Details

Provided on 3/4/2010 at 11:48 AM for user chuckh@twcny.rr.com.

Origin Zip Code: 13461 (USA) Freight Items  
Destination Zip Code: 90210 (USA) Class: 85, Weight: 1200  
Charge Type: Prepaid Skids  
Skid #1: 48L x 40W

### Shipping Options

Description	YRC	Old Dominion	FedEx Freight	FedEx National	Conway
TOTAL CHARGES	\$595.35	\$771.61	\$1,045.97	\$921.47	\$889.51
Transit Time	4 day(s)	4 day(s)	4 day(s)	5 day(s)	4 day(s)

[BOOK IT!](#) [BOOK IT!](#) [BOOK IT!](#) [BOOK IT!](#) [BOOK IT!](#)

[SAVE THIS QUOTE](#)  
(saved quotes are available for 30 days)

\*\*\*Rates provided on mltrucking.com are for informational purposes only and do not represent a binding contract. Actual charges shall be determined by the actual shipment characteristics (origin/destination zip codes, weight and actual freight

If you have a current credit application on file, you will be able to book this shipment using the “[BOOK IT!](#)” button below the carrier you choose to use.

*NOTE:* You can also save this quote using the “[SAVE THIS QUOTE](#)” button (retrievable up to 30 days) but please be aware this is for informational purposes only as there are restrictions that may prevent that price from being honored.

M&L TRUCKING SERVICES, INC. Call us Toll Free at 1.800.74 "A Satisfied Customer is our First"

## Rate Quote

### Shipment Details

Provided on 3/4/2010 at 12:20 PM for user chuck.hereth@gmail.com.

Origin Zip Code: 13461 (USA) Freight Items  
Destination Zip Code: 90210 (USA) Class: 85, Weight: 1200  
Charge Type: Prepaid Skids  
Skid #1: 48L x 40W

### Shipping Options

Description	YRC	Old Dominion	FedEx Freight	FedEx National	Conway
TOTAL CHARGES	\$595.35	\$771.61	\$1,045.97	\$921.47	\$889.51
Transit Time	4 day(s)	4 day(s)	4 day(s)	5 day(s)	4 day(s)

You do not have an approved credit application at this time, so you cannot book the shipment yet. [Submit a Credit Application](#)

[SAVE THIS QUOTE](#)  
(saved quotes are available for 30 days)

If you do not have a current credit application on file, you will NOT see the “BOOK IT!” Button. Rather you will be presented with a note stating no credit application has been approved and a link to an on-line application.



# M&L TRUCKING SHIPMENT QUOTING MODULE TUTORIAL

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## TRUCKLOAD QUOTES:

Customers requiring specialized services such as expedited delivery and other assessorials (HAZMAT, lift gate, oversized pallets, etc.), you may complete our online quote form and one of our specialists will contact you directly.

This form can be obtained by logging out of the website using the LOGOUT button on the top right of the webpage and selecting "REQUEST A QUOTE" from the left navigation menu.

The screenshot shows a web browser window with the URL "M&L Trucking Services Shipping: Third Part Logi...". The page header includes the M&L logo, the text "M&L TRUCKING SERVICES, INC", and a toll-free number "1.800.74" with the slogan "A Satisfied Customer is our First". A login section contains fields for "USER ID:" and "PASSWORD:" with links for "Forgot Password?" and "Sign-up".

The main content area is titled "Request a Quote" and contains the following text:

Please complete the form below to request a rate quote. One of our account specialists will contact you with a rate quote.

You can also use our [Instant Rate Quote](#) system if you have a Web account with us. Sign up for an account, and get rate quotes from multiple carriers instantly.

The form is titled "Contact Information" and includes the following fields:

- Company:
- First name:
- Last name:
- Title:
- Address:
- City:
- State:
- Zip:
- Phone:
- Fax:
- F-mail:

The left navigation menu includes: Trucking Home, Request a Quote, Track Your Shipment, About M&L, Services, Contact M&L, Documents & Forms, M&L Transport, and M&L International. At the bottom of the menu, there are icons for RAIL, AIR, TRUCKING, and OCEAN, along with the text "Transportation Club of CNY".





# M&L TRUCKING SHIPMENT QUOTING MODULE TUTORIAL

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## SECTION IV – CREDIT APPLICATION PROCESSING

For your convenience, we have provided a method to expeditiously process a credit application to get your account set up as fast as possible.

The screenshot shows the 'Instant Rate Quote (LTL Only)' form on the M&L Trucking Services website. The form includes a navigation menu on the left with options like 'Trucking Home', 'Request a Quote', and 'Track Your Shipment'. The main content area has a header 'Instant Rate Quote (LTL Only)' and a sub-header 'Please enter the shipment information below to get a rate quote.' Below this is a 'Shipment Information' section with fields for Origin Country (USA), Origin Zip Code, Destination Country (USA), Destination Zip Code, Charge Type (Prepaid), Skid Count (1), and Skid Dimensions (#1: 48 L x 40 W). A note states 'Skid dimensions above 12 feet length will incur an upcharge.' At the bottom, there are fields for Class and Weight, and two rows for Item 1 and Item 2. On the right side, there are two boxes: 'Look Up a Quote' with a 'Go' button, and 'Credit Application' with a 'Submit an Application' link and a note about existing applications.

There are several places by which to submit a credit application. The easiest way is from the LTL quote screen. Simply click the “[Submit an Application](#)” link.

The screenshot shows the 'Credit Application' form on the M&L Trucking Services website. The form includes a navigation menu on the left with options like 'Trucking Home', 'Request a Quote', and 'Track Your Shipment'. The main content area has a header 'Credit Application' and a sub-header 'If your company already has an approved application on file, and you would like it attached to your user account, please fill out this alternate form.' Below this is a 'Company' section with a 'Corporation Name' field. The 'Billing Address' section includes fields for Address, City, State (a dropdown menu with '[select]' selected), Zip, and Country (United States of America). The 'Physical Address' section includes a 'Physical Address' field. At the top right, there is a login status 'Logged in as chuck.hereth@gmail.com' and a 'Log Out' link. A phone number 'Call us Toll Free at 1.800.74' and the slogan 'A Satisfied Customer is our First' are also visible.

Completing the credit application process is fast and easy. If approved, your status will change and allow you to book shipments.